



# CONSTITUTION

## TENNESSEE ASSOCIATION OF PHYSICAL PLANT ADMINISTRATORS OF UNIVERSITIES AND COLLEGES

May 3, 2012

### **ARTICLE I. NAME**

The official name of the organization shall be the Tennessee Association of Physical Plant Administrators of Universities and Colleges, hereinafter referred to as the “Association”; “TNAPPA” or the “Association”.

### **ARTICLE II. PURPOSE**

- A. To promote the common interest in the maintenance, and operation of private and public institutions higher education.
- B. To foster a professional spirit among persons engaged in this work: and
- C. To aid and supplement the work of the international organization, APPA, “The Association of Higher Education Facilities Officers” and SRAPPA. “The Southeastern Regional Association of Physical Plant Administrators”.

### **ARTICLE III. MEMBERSHIP**

#### **Section I. Eligibility for Membership**

Applicants will be accepted into membership from colleges, universities, or institutions of higher education with separate and distinct Physical Plant operations.

#### **Section II. Representation**

- A. The representative, classified and defined in the By-laws (Article I, Section II) shall be the administrator or principal executive responsible for operating and maintaining, planning or developing of the Physical Plant or any assistant whom he/she wishes to designate.
- B. A sustaining member (without voting privileges) is defined as other Tennessee based agencies with Physical Plant Operations, a Consulting Engineer, Architect or other firm providing Construction management, maintenance or supply services to college and university Physical Plants.
- C. Retirees of Member Institutions may continue membership without voting privileges so long as they provide the appropriate annual membership fees.

## **ARTICLE IV. OFFICERS**

The Officers shall be as follows:

President  
First Vice President  
Second Vice President  
Vice President for Long-Range Planning  
Secretary-Treasurer  
Newsletter Editor – Web Master

### **Section I. Election of Officers**

- A. Officers shall be elected by the member representatives with the majority of votes cast determining the election.
- B. Officers to be elected include: President, First Vice President, Second Vice President, Vice-President for Long-Range Planning, Secretary-Treasurer, and Newsletter Editor/Web Master.
- C. Officers shall take office at the conclusion of the Annual Meeting in which they are elected. All elected officers shall hold office until their successors are elected and installed.
- D. The President's office will automatically be filled by the first Vice President one (1) year after his/her election as first Vice President. The outgoing President shall serve as Immediate Past President and Executive Board member for one (1) year.
- E. The First Vice President's office will automatically be filled by the Second Vice President one (1) year after his/her election as Second Vice President.
- F. The Second Vice President shall be elected each year at the Annual Meeting.

### **Section II. Limitations on Re-Election**

- A. The President, Vice President, and Second Vice- President shall not be eligible for re-election for a period of three (3) years.
- B. The Vice President for Long-Range Planning and the Newsletter Editor/Web Master shall be eligible for re-election for (1) additional consecutive term.
- C. The Secretary-Treasurer shall be eligible for re-election for (1) additional consecutive term.

### **Section III. Nominations**

Nominations of all officers: President, First Vice President, Second Vice President, Vice President for Long-Range Planning, Secretary-Treasurer and the Newsletter Editor/Web Master shall be made by a Nominating Committee of five (5) members appointed by the President.

#### **Section IV. The Executive Committee**

The Executive committee of the Association shall be composed of the following:

The President, First Vice-President, Second Vice-President, Vice -President for Long-Range Planning, Secretary-Treasurer, and the Newsletter Editor/Web Master.

#### **Section V. Sub-Committees**

Sub-committees may be established from the membership to study or report on any matter approved by the Executive Committee. Sub-committee members may serve for the duration of the assignment.

### **ARTICLE V. CONSTITUTION, BY-LAWS, AND TEMPORARY LEGISLATION**

#### **Section I. Constitution**

The Association may adopt or amend Articles of the Constitution by a majority vote cast by the members (Article I Section II.) present and voting, at an annual meeting.

#### **Section II. By-Laws**

The Association may adopt or amend By-Laws not consistent with the Constitution by a majority vote cast by the members (Article I. Section II.) present and voting, at an annual meeting.

#### **Section III. Temporary Legislation**

At any Annual Meeting, legislation may be enacted through resolutions not consistent with the Constitution or with the By-laws by a majority vote cast by the members (Article I. Section II) present and voting, providing the legislation proposed is a temporary character effective only for the time specified in the resolution itself.